

# CLIFFSIDE PARK BOARD OF EDUCATION WORK SESSION AGENDA – JUNE 17, 2020

1. Salute Flag
2. Roll Call
3. Superintendent
4. Committee Reports
5. Work Session Agenda for JUNE 17, 2020
6. For Review and Discussion
  - Personnel
  - Policies and Procedures
  - Buildings and Grounds
  - Finance
7. Closed Session
8. Adjournment

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

**PERSONNEL**

Resolution to appoint Frank Berardo as Treasurer of School Monies for the 2020-2021 school year at an annual salary of \$14,420.

Resolution, recommended by the Superintendent of Schools, to appoint Giovanna Favano, Secretary to the Superintendent at an annual salary of \$68,513 effective July 1, 2020 through June 30, 2021 for the 2020-2021 school year.

Resolution, recommended by the Superintendent of Schools, to appoint Nancy Loiacono, as Accountant-Central Office at an annual salary of \$70,000 effective July 1, 2020 for the 2020-2021 school year.

Resolution, recommended by the Superintendent of Schools, to appoint Glenn Luciano, as Transportation Coordinator effective July 1, 2020 through June 30, 2021 at an annual salary of \$75,000 for the 2020-2021 school year.

Resolution, recommended by the Superintendent of Schools, to approve medical leave for Amy Matesic, Middle School Teacher utilizing twenty (20) sick days beginning September 1, 2020 through September 30, 2020. Unpaid NJ Family Leave to begin October 1, 2020 with an anticipated return back to work date of January 11, 2021.

Resolution, recommended by the Superintendent of Schools, to approve unpaid medical leave for Cara Clinton, Teacher-School #5 for the 2020-2021 school year. Anticipated return back to work date of September 1, 2021.

Resolution, recommended by the Superintendent of Schools, to approve the four (4) year contract between the Cliffside Park Board of Education and Cliffside Park Education Association – 2018-2019, 2019-2020, 2020-2021, 2021-2022 school years.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

**PERSONNEL**

**RESOLUTION**

WHEREAS, the Cliffside Park Board of Education (hereinafter referred to as the “Board”) and the Cliffside Park Education Association (hereinafter referred to as the “CPEA”) have negotiated a successor collective negotiations agreement (hereinafter referred to as the “CNA”) for the 2018-2019, 2019-2020, 2020-2021, and 2021-2022 school years; and

WHEREAS, the CPEA has, by a majority vote of its membership, ratified the CNA.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the CNA for the 2018-2019, 2019-2020, 2020-2021, and 2021-2022 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the CPEA.

**ROLL CALL VOTE:**

AYES:

NAYS:

ABSTENTIONS:

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on June 17, 2020.

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LOUIS ALFANO  
Business Administrator/Board  
Secretary

Dated: June 17, 2020

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

**PERSONNEL**

**RESOLUTION**

BE IT RESOLVED that the Cliffside Park Board of Education (hereinafter referred to as the "Board") appoints Giovanna Favano as the Secretary to the Superintendent of Schools for the Cliffside Park School District for the period beginning July 1, 2020 and ending on June 30, 2021.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Giovanna Favano for the position of Administrative Assistant to the Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part thereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Giovanna Favano.

**ROLL CALL VOTE:**

AYES:

NAYS:

ABSTENTIONS:

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on June 17, 2020.

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LOUIS ALFANO  
Business Administrator/Board Secretary

DATED: June 18, 2020

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

**PERSONNEL**

**RESOLUTION**

BE IT RESOLVED that the Cliffside Park Board of Education (hereinafter referred to as the "Board") appoints Glen Luciano as Transportation Coordinator for the Cliffside Park School District for the period beginning July 1, 2020 and ending on June 30, 2021.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Glen Luciano for the position of Transportation Coordinator for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part thereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Glen Luciano.

**ROLL CALL VOTE:**

AYES:

NAYS:

ABSTENTIONS:

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on June 17, 2020.

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LOUIS ALFANO  
Business Administrator/Board Secretary

DATED: June 18, 2020

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

**POLICIES AND PROCEDURES**

**RESOLUTION**

Resolution, recommended by the Superintendent of Schools, to approve the submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2020-2021 school year.

**ROLL CALL VOTE:**

AYES:

NAYES:

ABSTENTIONS:

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on June 17, 2020.

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LOUIS ALFANO,  
School Business Administrator/Board Secretary

Dated: June 18, 2020

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

**FINANCE**

**RESOLUTION**

**WHEREAS**, N.J.A.C. 6A:23A-13 et. seq. and N.J.A.C. 6A:23A-14 et. seq. permit a Board of Education to establish and/or deposit into certain reserve accounts at year end,  
and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue and/or unexpended appropriations into reserve accounts during the month of June by board Resolution,  
and

**WHEREAS**, the Cliffside Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end,  
and

**WHEREAS**, the Cliffside Park Board of Education has determined that the surplus is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the district's Long Range Facility Plan.

**NOW, THEREFORE, BE IT RESOLVED**, by the Cliffside Park Board of Education that it hereby authorizes the district's Business Administrator to make this transfer consistent with all applicable laws and regulations. Final amount to be determined by the Business Administrator by June 30, 2020.

**ROLL CALL VOTE:**

AYES:

NAYS:

ABSTENTIONS:

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a recorded roll call majority vote of its full membership at its duly authorized meeting on June 17, 2020.

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LOUIS ALFANO  
Business Administrator/Board Secretary

DATED: June 18, 2020

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

**RESOLUTION**

**Resolution for Approval to Appropriate General Funds & LRF Amendment Request –  
Cliffside Park High School Retaining Wall & Drainage Improvements**

**WHEREAS**, the Cliffside Park Board of Education (“Board”) has established a general funds account:

**WHEREAS**, the Board may use its general funds account to implement a capital project in accordance with its long range facilities plan; and

**WHEREAS**, the Board desires to advance the following capital project: Cliffside Park High School Retaining Wall & Drainage Improvements (“Project”); and

**WHEREAS**, the Board requests minor amendment to its long range facilities plan to include the proposed capital improvements; and

**WHEREAS**, the project has engineering and construction services associated with it; and

**WHEREAS**, general funds may be appropriated by Board resolution to support eligible or otherwise eligible capital project; and

**WHEREAS**, State support for the Project is not currently available; and

**WHEREAS**, by declaring a capital project as “otherwise” eligible, the Board hereby declares that the above-mentioned project will be performed in conjunction with the Borough of Cliffside Park and will be supported in full with local general funds; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board hereby declares the above referenced project as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities Approval; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby approves and appropriates \$531,285.00 from its general fund to support the full cost of this Project. The appropriation breakdown is as follows: \$46,845.00 for engineering fees and \$484,440.00 for construction costs.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
WORK SESSION AGENDA – JUNE 17, 2020

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on June 17, 2020.

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Louis Alfano  
Business Administrator/Board Secretary

Dated: June 18, 2020