

CLIFFSIDE PARK BOARD OF EDUCATION

CONSENT AGENDA-MARCH 27, 2019

1. Salute Flag
2. Roll Call
3. Superintendent
4. Committee Reports
5. Consent Agenda for MARCH 27, 2019
6. For Review and Discussion

Personnel

Policies and Procedures

Buildings and Grounds

Finance

7. Closed Session
8. Adjournment

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

PERSONNEL

Resolution, recommended by the Superintendent of Schools, to approve the following staff professional development and reimbursement, through voucher for the 2018-2019 school year as follows:

<i>NAME</i>	<i>DESCRIPTION</i>	<i>DATE</i>	<i>Estimated \$AMOUNT</i>
Ingrid Abbott	Maximize the Power of GUIDED READING to Help All Students Attain Dramatic Achievement Gains Workshop	4/30/2019	\$259.00
Janet Basioli	DECA – State Career Development Competition	3/04/2019 – 3/06/2019	\$301.96
Alyce Cusano	NACAC National Conference	9/24/2019 – 9/28/2019	\$1,285.00
Authoug Hussein	Conquer Mathematics	3/13/2019	\$15.50
Shontaye Jeffrey-Glover	NJ Speech Hearing Association	5/02/2019 – 5/03/2019	\$271.70
Megan Lombardi	Responsive Small-Group Reading Instruction Workshop	2/01/2019	\$119.99
Iveth Mollinedo	BELS: School Library Consortium Digital Escape Room Workshop	5/13/2019	\$8.68
Lucy Spoleti	Conquer Mathematics	2/05/2019 & 2/06/2019	\$30.62
	Liberty Science Center – Afterschool Program Trip	3/21/2019	\$35.10
Alba Tamburro	NJTESOL Spring Conference	5/31/2019	\$300.23

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to rescind the following staff professional development and reimbursement, through voucher for the 2018-2019 school year as follows:

<i>NAME</i>	<i>DESCRIPTION</i>	<i>DATE</i>	<i>AMOUNT</i>
Toni Leone	Conquer Mathematics Workshop	3/19/2019	\$18.60
Jenna Russo	Interregional PD Committee	3/15/2019	\$8.03

Resolution, recommended by the Superintendent of Schools, to accept the retirement of Donna Sevy, Teacher-School #6 effective June 30, 2019.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Maria Fuentes, Bus Driver, effective March 15, 2019.

Resolution, recommended by the Superintendent of Schools, to appoint Jonathan Gonzalez, as a Teacher Aide assigned to the Autism Program at Slocum School in Ridgefield effective March 20, 2019 at an hourly salary of \$14.79 for the 2018-2019 school year. (Account#-11-214-100-106-00-00)

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Barbara Meyer, Lunch Aide-School #4 effective March 14, 2019.

Resolution, recommended by the Superintendent of Schools, to appoint Danielle Mirkovich, as Part-Time Title One Teacher assigned to School #4 at a per diem rate of \$220.00 effective March 6, 2019 for the 2018-2019 school year. (Account#-20-231-100-101-04-09-0000-060)

Resolution, recommended by the Superintendent of Schools, to compensate Gini Luraschi \$5,000 as Title One Coordinator for the 2018-2019 school year, as per account#-20-231-200-100-00-00.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to appoint the following staff as Substitute Teacher Aides at a per diem rate of \$65.00 for the 2018-2019 school year:

Wanda Parent Sonia Compres

Resolution, recommended by the Superintendent of Schools, to appoint the following staff as Substitute Teachers at a per diem rate of \$95.00 for the 2018-2019 school year:

David Goldman Khelly Romero Edelynn Yap
Ann Marie Venezia

Resolution, recommended by the Superintendent of Schools, to accept the retirement of Anita Ferrante, Teacher-School #4 effective June 30, 2019.

Resolution, recommended by the Superintendent of Schools, to accept the retirement of Simon Bracco, Teacher-High School effective June 30, 2019.

Resolution, recommended by the Superintendent of Schools, to revise medical leave request for Johana Coronel, Teacher-School #3 utilizing twenty (20) sick days from February 13, 2019 through March 14, 2019 and four (4) personal days from March 15, 2019 through March 20, 2019. Unpaid NJ Family Leave to begin on March 21, 2019 with an anticipated return back to work date of September 1, 2019.

Resolution, recommended by the Superintendent of Schools, to approve medical leave for Bridget Nunez-Teacher School #6 utilizing eighteen (18) sick days and two (2) personal days beginning May 28, 2019 through June 24, 2019 and twenty (20) sick days from September 3, 2019 through September 30, 2019. Unpaid NJ Family Leave to begin on October 1, 2019 with an anticipated return back to work date of December 9, 2019 for the 2019-2020 school year.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

PERSONNEL, Continued

Resolution, recommended by the Superintendent of Schools, to revise medical leave request for Rosa Benevento, Teacher-School #4 utilizing twenty (28) sick days and two (2) personal days beginning February 4, 2019 through March 21, 2019. Unpaid NJ Family Leave to begin on March 22, 2019 with an anticipated return back to work date of September 1, 2019.

Resolution, recommended by the Superintendent of Schools, to approve the extension of unpaid medical leave for Amanda Esposito, Teacher Aide-School #4 from March 25, 2019 through March 29, 2019, anticipated return back to work date of April 1, 2019.

Resolution, recommended by the Superintendent of Schools, to approved medical leave for Jennifer Biscocho, Teacher-School #3 utilizing five (5) sick days beginning October 7, 2019 through October 11, 2019, (estimated due date of October 15, 2019) and twenty (20) sick days and one (1) personal day after due date beginning October 15, 2019 through November 14, 2019. Unpaid NJ Family Leave to commence on November 15, 2019 with an anticipated return back to work date of January 2, 2020.

Resolution, recommended by the Superintendent of Schools, to revise medical leave for Anita Ferrante, Teacher-School #4 utilizing sick and personal days beginning February 13, 2019 through June 12, 2019. Unpaid medical leave begins June 13, 2019 through June 30, 2019.

Resolution, recommended by the Superintendent of Schools, to transfer Clara Munoz-Grisales, from 1:1 Special Education Teacher Aide-Ridgefield Memorial High School to Teacher Aide in the multiple disabilities program at Schools #4 and #5, effective March 27, 2019 for the 2018-2019 school year. (Account#-11-212-100-106-04-00-0000-060)

Resolution, recommended by the Superintendent of Schools, to approve Substitute Teacher Aides without certification a per diem rate of \$65.00 for the 2018-2019 school year.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to approve the following Health Insurance Waiver Cash Incentive for staff for the 2018-2019 school year:

NAME	COVERAGE	PAYABLE PERIOD
Thea Celentano	HUSBAND/WIFE	\$1318.00 – payable June 30, 2019
Marissa Mangiacapra	HUSBAND/WIFE	\$1,647.50 – payable June 30, 2019

Resolution, recommended by the Superintendent of Schools, to appoint the following staff members as Spring 2019 Volunteer Coaches:

<u>Name</u>	<u>Spring 2019-Sport</u>
Carly Cerone	Softball
Amanda Frato	Softball
Leigh Turro	Softball

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

POLICIES AND PROCEDURES

Resolution, recommended by the Superintendent of Schools, to accept the Nurses' reports and Fire Drill reports for all schools, for the month of February 2019.

Resolution, recommended by the Superintendent of Schools, to approve the School Calendar for the 2019-2020 school year.

Resolution, recommended by the Superintendent of Schools, to approve the following minutes:

Special Meeting – February 13, 2019

Work Session – February 21, 2019

Regular Meeting – February 27, 2019

CLIFFSIDE PARK BOARD OF EDUCATION MEETING
CONSENT AGENDA – MARCH 27, 2019
POLICIES AND PROCEDURES

RESOLUTION

Resolution, recommended by the Superintendent of Schools, to approve the submission of the proposed Comprehensive Equity Plan for the 2019-2020, 2020-2021 and 2021-2022 school years.

ROLL CALL VOTE:

AYES:

NAYES:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on March 27, 2019.

LOUIS ALFANO

Business Administrator/Board Secretary

Dated: March 28, 2019

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

BUILDINGS AND GROUNDS

Resolution, recommended by the Superintendent of Schools, to permit the use of the following facilities for the 2018-2019 school year:

SCHOOL	FACILITY	DATES REQUESTED	TIME	PURPOSE	REQUESTED BY
School #6	Elementary Gym and Middle School Gym	06/24-06/28/2019	5:00 P.M. - 8:00 P.M.	CP Boys Basketball Summer League	Steve Jano
High School	Driveway	03/23/2019	10:00 A.M. - 1:00 P.M.	Girls Softball Car Wash	Brooke Bigler
High School	Theatre	04/06/2019	9:00 A.M. - 3:00 P.M.	Drama Club – Put Up Scenery	Tracey Rembecky

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

FINANCE

Resolution recommended by the Superintendent of Schools to approve Contract between the Cliffside Park Board of Education and Bergen County Special Services School District, Educational Enterprises Division for the provision of Home Instruction Service for one student during the 2018-2019 school year at a rate not to exceed \$11,390.00 unless otherwise agreed upon.

Resolution recommended by the Superintendent of Schools to approve Contract between the Cliffside Park Board of Education and Bergen County Special Services School District, Educational Enterprises Division for the provision of Home Instruction Service for one student during the 2018-2019 school year at a rate not to exceed \$10,050.00 unless otherwise agreed upon, commencing March 2019.

Resolution recommended by the Superintendent of Schools to approve Revised Contract between the Cliffside Park Board of Education and Bergen County Special Services School District, Educational Enterprises Division for the provision of Home Instruction Service for one student during the 2018-2019 school year at a rate not to exceed \$12,060.00 unless otherwise agreed upon, commencing March 2019.

Resolution recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and the Bergen County Special Services Board of Education Brownstone School (receiving district) for one attending student at a cost of \$61,560.00 for the 2018-2019 school year, commencing on March 18, 2019 and ending on June 30, 2019.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

FINANCE

Resolution recommended by the Superintendent of Schools to approve Athletic Association bills for the month February 2019 in the amount of \$5,634.35 as follows

Resolution recommended by the Superintendent of Schools to approve March 15, 2019 payroll in the amount of \$1,645,407.93 which includes the After School/Enrichment Program March 15, 2019 payroll in the amount of \$21,411.61.

Resolution recommended by the Superintendent of Schools to approve March 15, 2019 Cafeteria payroll in the amount of \$38,367.17.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800016, in the amount of \$88,010.24 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of March 1, 2019 through March 15, 2019.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900010 in the amount of \$279.75 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of March 1, 2019 through March 15, 2019.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING
CONSENT AGENDA – MARCH 27, 2019

FINANCE

Resolution recommended by the Superintendent of Schools to approve March 29, 2019 payroll in the amount of \$1,445,351.56.

Resolution recommended by the Superintendent of Schools to approve March 29, 2019 Cafeteria payroll in the amount of \$18,057.06.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800017, in the amount of \$89,165.30 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of March 16, 2019 through March 31, 2019.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900011 in the amount of \$279.75 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of March 16, 2019 through March 31, 2019.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

FINANCE

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account* for the month of March 2019 as follows:

700054	March 15 ^h Salary	\$951,935.43
700055	March 15 ^h Agency	615,509.29
700056	March 15 ^h Agency-FICA	77,963.21
700057	March 29 ^h Salary	804,571.63
700058	March 29 ^h Agency	563,048.66
700059	March 29 ^h Agency-FICA	77,731.27
NJHB9000078	NJ State Educators Health Benefits Program (March 1, 2019 through March 31, 2019)	530,973.19

Resolution recommended by the Superintendent of Schools to approve the Cafeteria bills for March 2019 in the amount of \$151,074.84 as follows:

6895	Pomptonian Food Service (02-22-19)	\$22,615.55
6896	Pomptonian Food Service (03-01-19)	17,451.10
6897	Pomptonian Food Service (03-08-19)	35,259.66
6898	EcoBionics (invoice #3451637-school #6)	294.95
6899	Office Concepts Group (invoice #867349-1)	116.00
6900	D.M.N. Plumbing & Heating LLC (PO 19-60016-00)	1,113.50
6901	Mr. & Mrs. S. Hovav-Meal Reimbursement (Natalie)	93.65
6902	Pomptonian Food Service (03-15-19)	17,706.20
600026	March 15 th Salary	29,573.09
600027	March 15 ^h Agency	8,794.08
600028	March 29 th Salary	12,869.26
600029	March 29 ^h Agency	5,187.80

CLIFFSIDE PARK BOARD OF EDUCATION MEETING
CONSENT AGENDA – MARCH 27, 2019

FINANCE

Resolution recommended by the Superintendent of Schools to approve the bill list for March 2019 in the amount of \$1,054,711.93 as follows:

Resolution, recommended by the Superintendent of Schools to accept the Treasurer of School Monies financial report for the month of February 2019.

Resolution, recommended by the Superintendent of Schools to accept the Board Secretary's financial report for the month of February 2019.

Pursuant to N.J.A.C. 6:20-2.13(d)*, the Business Administrator certifies that as of February 28 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1.

Resolution to approve the Monthly Transfer Report for the month of February 2019.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING
CONSENT AGENDA – MARCH 27, 2019

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve the awarding of the 2019 NJ STEM Month Mini-Grant in the amount of \$500 to Cliffside Park School #3.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on March 27, 2019.

Louis Alfano

Business Administrator/Board Secretary

Dated: March 28, 2019

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

RESOLUTION

BE IT RESOLVED to approve the Cliffside Park School District Budget for the FY 2019-2020 School Year for submission to the voters in the amount of \$56,850,745 as follows:

General Fund	\$54,081,380
Special Revenue Fund	\$ 2,379,865
Debt Service Fund	\$ 389,500

BE IT RESOLVED to approve the Cliffside Park School District General Fund Local Tax Levy for the FY 2019-2020 School Year for submission to the voters in the amount of \$35,225,237 and \$385,303 to support Debt Service for the 2019-2020 School Year budget.

BE IT RESOLVED to approve the Cliffside Park School District Capital Reserve Withdrawal as follows:

Capital Reserve Withdrawal – Other Capital Projects

Recap of Balances, Withdrawal from Capital Reserve – includes: ‘Other’ Capital Projects, is:

\$2,200,000 costs for installation of 12 temporary classroom units at #3 school, State Project #0890-050-19-1200 that includes infrastructure and installation.

\$75,000 costs for district-wide construction services projects that will include classroom expansion, new labs, other instructional space expansion, and office expansion projects (example: NEW LABS at High School, etc.). The expansion will include demolition, as well as partitioning of the spaces.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

\$75,000 cost for remodeling of bathrooms and replacement of classroom floors throughout the district.

\$150,000 cost for Architectural/Engineering services.

The total costs of these projects is \$2,500,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Adjustment for increases in healthcare costs

Tax Levy Cap Calculation, Adjustment for increases in healthcare costs:

The amount of \$337,294 is authorized for utilization for the purposes of funding healthcare costs. Increases are forecasted to be approx. 12-15% higher when compared to 2018-19 costs. The funds will be used in the 2019-20 budget year and will not be deferred or incrementally completed over a longer period of time.

Use of Banked-Cap –

Tax Levy Cap Calculation, Use of Banked Cap:

The amount of \$24,083 is authorized for utilization for the purposes of Special Education Program needs. The funds will be used in the 2019-20 budget year and will not be deferred or incrementally completed over a longer period of time.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CLIFFSIDE PARK BOARD OF EDUCATION MEETING
CONSENT AGENDA – MARCH 27, 2019

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on March 27, 2019.

Dated: March 28, 2019

Louis Alfano

School Business Administrator/Board Secretary

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve the awarding of the low bid to ALNA Construction Corp. in the amount of \$2,084,000.00 for the base bid including site preparation, foundations, utilities, skirting, canopies, platforms, ramps, and fencing. It also included a base bid for \$35,000.00 for the supply and installation of the guardhouse, for the Modular Classrooms at School #3, State Project #0890-050-19-1200, based on the recommendation by LAN Associates, Engineering, Planning, Architecture, Surveying, Inc.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on March 27, 2019.

Louis Alfano

Business Administrator/Board Secretary

Dated: March 28, 2019

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 27, 2019

RESOLUTION

Resolution, recommended by the Superintendent of Schools, to approve the submission of the New Jersey Department of Education's 21st Century Community Learning Centers Program Continuation Grant (Year 2) in the amount of \$500,000 for the grant period of September 1, 2019-August 31, 2020.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on March 27, 2019.

Louis Alfano

Business Administrator/Board Secretary

Dated: March 28, 2019