

TITLES: SCHOOL SOCIAL WORKER

QUALIFICATIONS: New Jersey Teacher Certificate and New Jersey Social Worker Certificate.

REPORTS TO: Superintendent of Schools, Principal and Chairperson of Child Study Team

TERM: 10 Months plus 5 days before and 5 days after teacher leave.

RESPONSIBILITIES INCLUDE:

The school Social Worker is responsible to the administration for performing such duties as will assist pupils with the modification of social and emotional behavior when such behavior interferes with school progress and good mental health. He or she shall be a member of the Child Study Team.

The School Social Worker shall:

1. Provide direct case work service to the student by observing, collecting information, conferring with his family and making referrals as indicated to other personnel or outside agencies.
2. Work with the family of the student in interpreting his problems and proposed program and assisting in their understanding and modification.
3. Coordinate school and community agency services by making referrals, submitting applications and following up when service has been rendered.
4. Assist in the development of mental health programs for all school personnel.
5. In general, be the liaison in a close working relationship between the school, the family and the community when the emotional and social behavior of the student indicated that he would benefit from such a partnership.
6. Perform such other duties as may be required by the Superintendent, Principal and the Chairperson of the Child Study Team.
7. Sign in/out of each building you are assigned to on a daily basis.
8. Participate in professional activities at the county and state levels.
9. Act as a liaison between Child Study Team and other school personnel.
10. To complete case manager duties.
11. Assist in the counseling of students where necessary.
12. Report for duty the same time as teachers.