

**TITLE:**        **HEAD COACH-GRADES 7 & 8**

**QUALIFICATIONS:**        New Jersey Teaching Certificate

**REPORTS TO:**        Superintendent and the Principal

**TERMS:**        School Year (10 Months)

**RESPONSIBILITIES INCLUDE:**

1.        Requisition of supplies and equipment necessary for his or her sport. He or she shall receive such supplies and equipment from the Athletic Coordinator and shall be responsible for their safe return to the same person.
2.        Selection of student managers to assist in the problem of day to day operation of his or her sport, which shall serve as the basis for checking on eligibility, insurance and parental permission.
3.        Compiling a list of candidates for his or her sport, which shall serve as the basis for checking on eligibility, insurance and parental permission.
4.        Instructing assistants in the performance of their duties and assign assistants (if any) to whatever specific duties they are to perform.
5.        Calling practice sessions and being responsible for the entire conduct of such sessions.
6.        Confer with Athletic Coordinator and Principal to discuss schedules, equipment needs, operating policy and other areas of his sport in which he or she has legitimate interest.
7.        Instill a high sense of fair play and sportsmanship.
8.        Being responsible for the training, physical conditioning, direction and selection of his or her team. All of the above must be done in strict conformity with the rules of the New Jersey State Interscholastic Athletic Association and the philosophy of this school, which is openly stated in this code.
9.        Submitting accident reports, on the day of such accidents to the Principal, whenever injury occurs to a member of his or her squad or staff.
10.        Serving as the school's host when opposing teams are guests of the school. It is expected that the coach's poise and decorum are such that they will set the standard for fans and players alike.
11.        Discussing any problems not specifically mentioned herein, with the Athletic Coordinator and Principal.
12.        Presenting to the Athletic Coordinator, at the end of the season, a list of students entitled to awards.
13.        Making him or her familiar with the eligibility rules for Grade 7 & 8 students.
14.        Cutting candidates from an activity at his or her discretion. A conference should be held with all students.