

TITLE: HEAD CHEERING ADVISOR

QUALIFICATIONS: New Jersey Teaching Certificate

REPORTS: Superintendent and Principal

TERMS: School Year (10 Months).

RESPONSIBILITIES INCLUDE:

1. Calling a meeting of all interested candidates.
2. Checking the eligibility of all candidates.
3. Contacting judges (outside) and set up try-outs.
4. Selecting captains.
5. Reporting to the Athletic Director the names of all squad members and captains.
6. Making requests for equipment through the Athletic Director.
7. Distributing and collecting all materials and equipment.
8. Keeping and inventory of supplies and equipment.
9. Guiding and instructing assistants (if any) as to their responsibilities and duties.
10. Being involved in all meeting where cheerleaders squads.
11. Instilling good sportsmanlike qualities in all squads.
12. Consulting the Director of Athletics when problems arise.
13. Checking with the Athletic Director as to time and place of bus departure.
14. Submitting an accident report to the Principal and report such to the Director of Athletics and the nurse as soon as possible after and injury occurs.
15. Being responsible for the conduct of the squad and assist in the restoring of order at an event when necessary.
16. Supervising the locker area when in use by the squad.
17. Being responsible for the conduct of the squad and assist in the restoring of order at an event when necessary.
18. Selecting award winners, distributing awards and submitting a list of names to Athletic Director.
19. Assigning duties to captain or captains.
20. Carryout any other duties as deemed necessary by the Superintendent and Principal.